



STRATA UNIT MANAGEMENT PTY LTD

ADDRESS: SUITE 7/ 1059-1063 VICTORIA ROAD, WEST RYDE NSW 2114

TEL: 02 90963927; 02 90963928

EMAIL: INFO@STRATAUNITMANAGEMENT.COM.AU

Date:

To: Strata Unit Management Pty Ltd

Re: strata plan number: _____

Address of the property: _____

To whom it may concern,

Choose 1 or 2 that is applicable to your position:

1. I (insert name _____) am the (Selling Agent/Solicitor/Conveyancer) acting on behalf of (_____) for the sale of the above-mentioned property. Or
2. I (insert name _____) am the owner of Unit no _____, Lot no _____ of the above strata plan.

Please take this letter as a Letter of Authority for (Name of the) Inspections Business _____ to undertake an inspection of the strata records.

Should you have any queries please do not hesitate to contact me on the office number provided.

Payment receipt is attached.

Regards,

Name of the applicant _____