



APPLICATION FOR MAJOR RENOVATIONS IN A LOT

To the Secretary & Managing Agent **Strata / Community Plan No.....**

Info@strataunitmanagement.com.au **Address:.....**

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I/We.....the Owner(s) of Lot.....hereby give

notice to the Owners Corporation/ neighbourhood/ community plan care of the Managing Agent and Secretary of intention to undertake

Owners Major Renovations on my/our lot.

1. Detail of Major Renovations to be undertaken, including type of work, materials to be used, method of installation, and proposed location:

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2. Name of Contractor:

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3. Contractor's Licence

No.....

4. Details of Contractors All Risks Insurance (Please include copies)

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- 5. Is Council approval required: Yes/No
- 6. If Yes to Sec 5, Please provide Development Approval document
- 7. If No to Sec 5, Please attach council replying letter to this application
- 8. Date of work intends to start.....
- 9. Duration of works.....
- 10. **I have read Special By-Law 'Major Renovations' and acknowledge that no work may commence unless approved in writing by the Owners Corporation.**
- 11. **I acknowledge that any Major Renovations undertaken may be subject to special conditions as required by the Owners Corporation/ Neighbourhood Association/Community Association and I shall abide by these special conditions.**

Signature of Owner.....

Date.....

Received by the secretary

Name & Date.....

Please attach any contractor licenses; floor plan, builder/ engineer report, electrician report, plumber's report, acoustic certificates; insurance covers applicable to the proposed works