



APPLICATION FOR MAJOR RENOVATIONS IN A LOT

To the Secretary & Managing Agent

Strata / Community Plan No.....

Info@strataunitmanagement.com.au

Address:.....

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I/We.....the Owner(s) of Lot.....hereby give

notice to the Owners Corporation/ neighbourhood/ community plan care of the Managing Agent and Secretary of intention to undertake

Owners Major Renovations on my/our lot.

1. Detail of Major Renovations to be undertaken, including type of work, materials to be used, method of installation, and proposed location:

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2. Name of Contractor:

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3. Contractor's Licence

No.....

4. Details of Contractors All Risks Insurance (Please include copies)

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5. Is Council approval required: Yes/No
 6. If Yes to Sec 5, Please provide Development Approval document
 7. If No to Sec 5, Please attach council replying letter to this application
 8. Date of work intends to start.....
 9. Duration of works.....
 10. **I have read Special By-Law 'Major Renovations' and acknowledge that no work may commence unless approved in writing by the Owners Corporation.**
 11. **I acknowledge that any Major Renovations undertaken may be subject to special conditions as required by the Owners Corporation/ Neighbourhood Association/Community Association and I shall abide by these special conditions.**

Signature of Owner.....

Date.....

Received by the secretary

Name & Date.....

Please attach any contractor licenses; floor plan, builder/ engineer report, electrician report, plumber's report, acoustic certificates; insurance covers applicable to the proposed works

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